

# Dr. Andrew Sprung, Clarinetist & Educator

(810) 772-1235 • andrewsprung@gmail.com • www.andrewsprung.com

## Student Agreement

This agreement is between Dr. Andrew Sprung and student \_\_\_\_\_  
and parent/guardian \_\_\_\_\_.

### Lesson Scheduling

Lessons are typically scheduled for the same day and time every week. Every effort will be made to give the student and parent/guardian their most desirable time slot. Lesson durations may be 30 minutes (typically beginning/intermediate level), 45 minutes (typically intermediate/advanced level), or 60 minutes (typically advanced level).

Please arrive a few minutes early to allow time for instrument assembly and warm-up. This will allow students to get the most out of their lesson time, as lessons are scheduled consecutively. Time lost due to tardiness cannot be made up.

### Payment Terms

The private lesson tuition rate is \$ \_\_\_\_\_ per \_\_\_\_\_-minute lesson. A payment of \$ \_\_\_\_\_ is due at Agreement signing and will cover the first four lessons. Thereafter, payments will be made on a monthly basis. Full payment for the calendar month is due at the first lesson of the month. Tuition rate is subject to change; at least one month's notice will be provided for any such change.

### Lesson Absences/Rescheduling

If you must miss a scheduled lesson, please contact me by phone, text, or email. **Notice must be given at least 24 hours in advance** or the full tuition payment for the lesson will be due. If a known conflict exists, please inform me at least one week in advance. I will extend the same courtesy.

When possible, lessons will be made up at a different time during the same week as the conflict. If notice was given at least 24 hours in advance and the lesson cannot be rescheduled, a credit equal to tuition for one lesson will be applied to the following month's payment.

### Inclement Weather

Generally, lessons will follow school closing decisions. If you do not feel safe coming to the lesson or if you are unsure about lesson status, call or text me. If the lesson is called off due to inclement weather, the lesson will be rescheduled if possible (see above).

- Instrument in good working condition
- Ample supply of **good** reeds
- High-quality swab (e.g. silk)
- Metronome/tuner
- **A positive attitude!**
- High-quality mouthpiece and ligature
- Mouthpiece cap
- Cork grease
- Sheet music as assigned (books, solos, etc.)

Please consult me before purchasing equipment. I will always provide instructions regarding how to obtain the equipment, and I may be able to get you higher quality and/or a lower price.

**(continued on back)**

**Practicing and Preparation**

Becoming proficient at a musical instrument requires hard work and dedication in the form of individual practice time (outside of ensemble rehearsals and lessons). Students must plan on setting aside a significant amount of time each week to practice. A suggested weekly minimum amount of practice time will be discussed with each student. Remember that time spent practicing translates directly into improvement: the more you put in, the more you will get out in return.

If the student has not prepared sufficiently for a lesson and/or did not bring all the required materials (instrument, sheet music, etc.) to the lesson, he/she may be dismissed from that lesson early without a refund. Time lost due to the student's lack of practicing/preparation will not be made up.

**Lesson Termination**

If a student decides to discontinue lessons, one month's notice is appreciated.

**Referrals**

I appreciate your referrals! For each student who takes lessons based upon your referral, your account will be credited \$60 after the student has taken four lessons.

---

**By signing below, you acknowledge that you have read and understand the policies stated above.**

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

Student's name (printed) \_\_\_\_\_

Parent/guardian's signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/guardian's name (printed) \_\_\_\_\_

Dr. Andrew Sprung, instructor \_\_\_\_\_ Date \_\_\_\_\_

**Student and parent/guardian contact information**

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Primary phone \_\_\_\_\_ cell home work (circle)

Alternate phone \_\_\_\_\_ cell home work

Email address(es): parent/guardian \_\_\_\_\_

\_\_\_\_\_  
Email address and/or phone: student (optional) \_\_\_\_\_

\_\_\_\_\_