

Andrew Sprung, Clarinetist

419-202-1539 • andrewsprung@gmail.com • www.andrewsprung.com

Student Agreement

This agreement is between Andrew Sprung and student _____
and parent/guardian _____ .

Lesson Scheduling

Lessons are typically scheduled for the same day and time every week. Every effort will be made to give the student and parent/guardian their most desirable time slot. Lessons may be 30, 45, or 60 minutes in duration.

Please arrive a few minutes early as lessons are scheduled consecutively. This will allow students to get the most out of their assigned lesson time, as time lost due to tardiness cannot be made up.

Payment Terms

The private lesson tuition rate is \$ _____ per weekly _____ -minute lesson. A deposit equal to tuition for four lessons is due at contract signing. Tuition payments are due at the first lesson of the month and cover all scheduled lessons in the coming month.

Lesson Absences/Rescheduling

Notice must be given at least 24 hours in advance to avoid losing the deposit to cover a lesson's tuition costs. If a conflict exists that is known about ahead of time, please let me know at least one week in advance. When possible, lessons will be made up at a different time during the same week as the conflict. A lesson absence without a phone call or email 24 hours in advance will result in the forfeiture of the deposit amount for that lesson.

If I need to reschedule for any reason, the lesson will be made up and no deposit will be forfeited. If I need to cancel within 24 hours of the lesson, the lesson will be made up, your lesson deposit will not be forfeited, and you will receive credit for one additional lesson.

Inclement Weather Policy

Generally, lessons will follow school closing decisions. I will always contact you if a lesson will be cancelled; **if you have not heard from me, lessons will occur as scheduled.** If you do not feel safe coming to the lesson or if you are unsure about lesson status, call me at (419) 202-1539. If the lesson is called off due to inclement weather, you will not lose your deposit and the lesson will be rescheduled if possible.

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Sheet Music and Equipment

It is the student's responsibility to obtain all necessary sheet music and equipment. Specific requirements depend upon the ability and needs of the student. Examples of required sheet music can include: method books, etude books, and solos; examples of required equipment can include: instrument, mouthpiece, ligature, swab, reeds, cork grease, metronome, tuner, and a digital voice recorder. I will always provide instructions on how to obtain assigned materials.

Practicing

Becoming proficient at a musical instrument takes dedication. Students must plan on setting aside a significant amount of time each week to practice. A suggested weekly minimum amount of practice will be discussed with each student. Remember that time spent practicing translates into improvement - the more you put in, the more you will get in return.

Lesson Termination

If a student decides to discontinue lessons, four weeks written notice is appreciated.

By signing below, you acknowledge that you have read and understand the policies stated above.

Student's signature _____ Date _____

Student's name (printed) _____

Parent/guardian's signature _____ Date _____

Parent/guardian's name (printed) _____

Andrew Sprung, instructor _____ Date _____

Student and parent/guardian contact information

Address _____

City _____ State _____ ZIP _____

Primary phone _____ Alternate phone _____

E-mail address(es) _____